

**STERLING COMMUNITY CENTER INC.**  
**Minutes of January 17, 2017**

Board members present: Bob Oakes, President; Leora Pooler, VP; Debbie Debnam, Treasurer; Donna North, Secretary, Terry Buffo, Trustee; Scott Ruby, Trustee. Rochelle Hanson, Facilities Manager. Quorum met.

Meeting called to order by Bob Oakes at 5:45 p.m. at SCC Conference Room.

1. Motion to approve agenda by Terry Buffo, 2<sup>nd</sup> by Donna North. No discussion or opposition.
2. Motion to amend/approve Dec. minutes by Donna, 2<sup>nd</sup> by Terry. No discussion or opposition.
3. Treasurer's report given by Debbie Debnam. Motion to approve for audit by Leora, 2<sup>nd</sup> by Scott. No discussion or opposition.
4. Quick books report by Debbie Debnam, no discussion or opposition.
5. Motion to adopt the budget as written by Scott, second by Debbie.

**OLD BUSINESS**

1. Security camera upgrade. Two 1 TB backup hard drives have arrived and are ready for installation. Done.
2. Private funding grants. They are listed in order of priority (see Capital Project List).
  - A. Baseball/soccer field, Will try and get some volunteers to work on the fence in the spring. We need a plan. Possible grant?
  - B. Playground and Pavilion area. On hold until we have a champion and funds for completion. Will look into possible grant.
  - C. Hockey rink. AWW plywood added to inside rink wall. (will wait until 2017 to paint, we have 10 gallons), still need to finish water plumbing.
  - D. Post Office needs to get 2 more windows. The roof also needs completely redone.
  - E. School House/Teen Center. Gas piping, foundation flashing, back door repair & painting still needs to be done. We have the paint; need volunteers.
  - F. Storage, office, exercise, etc. addition
3. Duct insulation & door vents for the telecom room before winter. Bob is working on and to look at another modification.
4. School/Community Center Evacuation Plans for lock down completed. Rochelle has plan.
5. Summer Carnival update. Rochelle- Sat. June 17, tentative date. Games?
6. Do we invest any of our money or keep it in the bank, still working options.
7. Grind (from 56 to 78 Sterling Highway improvements) Rochelle is working on this. Not doing this year.
8. Rochelle- facility update. See attached.
9. Dirt, fence, backstop & pavilion work. Froggy will work with Calin McKenzie on the cost of a pavilion roof move. Cost estimate of the frame work & door for the pavilion is \$3,000 to \$3,500. Not done this year. Getting grants in order.

10. Pavilion & playground design: Leora, Debbie, and Amanda attended class in Oct. and have completed a design. Discussion what to do with playground equipment. Possibly sell or donate to school or church.
11. LDS youth have done a lot of work at the center this summer.
12. Office ventilation, Bob will work with Terry Stone of Glacier Electric. No progress and nothing done yet.
13. Community Funding Priorities from Sept. 13<sup>th</sup> meeting—paperwork has been submitted.

## **NEW BUSINESS**

1. Annual SCC Board Elections on March 16, 2017. Terms up Debbie Debnam, Debbie Bass, Janette MacDonald, Mel Hutchinson and Grace Merkes, as an alternate.
2. We need to replace Grace Merkes on the Gaming License
3. Summer Carnival is June 17<sup>th</sup> the year. What games do we want to plan?
4. The ice rink lighting bill has been very high. Possible grants from HEA to change current lighting to LED? Leaving lights off for now.
5. 2017 Capital & Operations Budget Items
6. Our bathrooms have been found in dirty conditions after weekend rentals. Motion by Scott to increase the weekend rental rate to \$50.00. Second by Debbie.
7. We need to get 2016 volunteer hours and donations to Rochelle ASAP.
8. The playground equipment—should we sell it? Donate to school or church?
9. Workshop Tues. 24<sup>th</sup> at 1 p.m.

## **PUBLIC COMMENT**

## **NEXT MEETING –February 15, 2017 @5:45 SCC**

Motion to adjourn by Bob, 2<sup>nd</sup> by Debbie